



**GREATER
NASHVILLE
REGIONAL
COUNCIL**

10:30 A.M., Wed., September 22, 2021
The George Jones Restaurant and Museum
128 Second Ave N, Nashville TN 37201
MORE INFO: [GNRC.org/Calendar](https://www.gnrc.org/Calendar)

ANNUAL BUSINESS MEETING

1. Call to Order

Paige Brown
GNRC President

2. Opportunity for Public Comment

3. Informational Items:

a. Year in Review and Preview of Membership Luncheon

Michael Skipper
Executive Director

4. Business Items:

a. Res. GNRC 2022-01 Adopting the FY 2022 Annual Work Program and Budget (A)

Joe Pitts
GNRC Treasurer

b. Res. GNRC 2022-02 Setting the Membership Dues Rate at 35 Cents per Capita (A)

Michael Skipper

c. Election of Officers for FY 2022 (A)

Michael Skipper

d. Certification of Executive Board (A)

Michael Skipper

e. Res. GNRC 2022-03 Amending the CARES Act Revolving Loan Fund Program Plan (A)

Angela Hubbard
Director of Economic and Community Development

5. Regular Reports:

a. Chair's Report

Paige Brown

b. Executive Director's Report

Michael Skipper

6. Other Business

7. Adjourn by 11:15 a.m. for Membership Luncheon

(A) Indicates an attachment is available in the packet

GNRC does not discriminate on the basis of race, color, national origin, limited English proficiency, gender, gender identity, sexual orientation, age, religion, creed or disability in admission to, access to, or operations of its programs, services, or activities. This policy applies to applicants for employment and current employees as well as sub-recipients and subcontractors of the GNRC that receive federal funding. Complaints should be directed to Grant Kehler, Non-Discrimination Coordinator, 220 Athens Way, Suite 200, Nashville, TN 37228, phone number 615-862-8828. GNRC meetings may be audio and video recorded.

Agenda Item 3a.

Year in Review

The 2021 Annual Report will be available online September 22, 2021 at GNRC.org/AnnualReport.

Agenda Item 4a.

Annual Work Program and Budget for Fiscal Year 2022

The GNRC Bylaws charge the full membership of the Regional Council to adopt an annual work program and budget at its annual business meeting.

The proposed Annual Work Program and Budget for Fiscal Year 2021-2022 (FY 2022) is available online at www.GNRC.org/AnnualBudget

The proposed budget the FY 2022 Budget allocates more than \$20 million in revenue generated from the following sources:

- Local government member dues at a rate of \$0.35 per capita using estimated figures issued by the U. S. Bureau of the Census;
- State Development District funding appropriated by the Tennessee General Assembly as required by TCA 13-14-111;
- State and federal grant funding provided by the Tennessee Commission on Aging and Disability, Tennessee Department of Economic and Community Development, Tennessee Department of Transportation, Tennessee Department of Environment and Conservation, Tennessee Housing Development Agency, Tennessee Department of Tourist Development, Tennessee Arts Commission, U.S. Economic Development Administration, among others;
- Non-recurring grants provided by federal agencies as a result of the Coronavirus Aid, Relief, and Economic Security (CARES) Act and other federal relief legislation;
- Program revenue generated through Aging and Disability programs and services, local planning and grant administration assistance, and the revolving loan fund;

- Earned interest on GNRC cash accounts.

The proposed budget will provide revenue to fund a range of programs and services that 1) keep the region in compliance with state and federal regulations, 2) ensure local government members maintain eligibility for various grant programs intended to aid in the delivery of social services, regional coordination and planning programs, and infrastructure improvements, and 3) support ongoing collaboration among mayors and county executives across Middle Tennessee with data, research, and facilitation.

ACTION: [Adopt Resolution GNRC 2022-01.](#)

RESOLUTION GNRC-2022-01

A RESOLUTION ADOPTING THE ANNUAL WORK PROGRAM AND BUDGET FOR FISCAL YEAR 2021-2022

WHEREAS, the Greater Nashville Regional Council (GNRC) was established in 1965 by the Tennessee General Assembly as a public body politic to serve as the development district for northern Middle Tennessee and further empowered as a regional council of governments in 1988 to enhance regional planning and coordination in preparation for anticipated growth and development of the region; and

WHEREAS, the GNRC serves as a forum for collaboration among county executives and mayors of 52 cities and 13 counties across Middle Tennessee and exists as a body to coordinate and administer programs related to aging and disability services, economic and community development, and community and regional planning; and

WHEREAS, the GNRC has developed an Annual Work Program (AWP) to describe the various activities scheduled to be performed by the agency during the 2021-2022 fiscal year on behalf of its local government members and partnering state and federal agencies; and

WHEREAS, the AWP includes activities related to Aging and Disability Programs, Community and Regional Planning, Economic and Community Development, Small Business Lending, Research and Analytics, Policy and Government Affairs, and the necessary administrative, legal, and fiscal management to support those activities; and

WHEREAS, implementation of the AWP helps keep the region in compliance with state and federal regulations to ensure that local government members maintain eligibility for various grant programs intended to aid in the delivery of social services, regional coordination and planning programs, and infrastructure improvements; and

WHEREAS, on June 16, 2021, the GNRC adopted a continuation budget to fund activities through September 30, 2021, and now seeks to adopt a full budget to provide funding for the entire fiscal year; and

WHEREAS, the FY 2022 Budget allocates more than \$20 million in revenue generated from the following sources:

- Local government member dues at a rate of \$0.35 per capita using figures issued by the U. S. Bureau of the Census;
- State Development District funding appropriated by the Tennessee General Assembly as required by Tennessee Code Annotated § 13-14-111;
- State and federal grant funding provided by the Tennessee Commission on Aging and Disability, Tennessee Department of Economic and Community Development, Tennessee Department of Transportation, Tennessee Department of Environment and

Conservation, Tennessee Housing Development Agency, Tennessee Department of Tourist Development, Tennessee Arts Commission, and U.S. Economic Development Administration, among others;

- Non-recurring grants provided by federal agencies as a result of the Coronavirus Aid, Relief, and Economic Security Act, the American Rescue Plan Act, and other supplemental appropriations;
- Program revenue generated through Aging and Disability programs and services, local planning and grant administration assistance, and GNRC's revolving loan fund for small business assistance; and
- Earned interest on GNRC cash accounts.

NOW, THEREFORE, BE IT RESOLVED, by the Greater Nashville Regional Council that the FY 2022 Annual Work Program and its implementing Budget are hereby adopted.

ADOPTED, this 22nd day of September 2021, the general welfare of the citizens of this Region requiring it.

APPROVED AS TO FORM AND LEGALITY:

APPROVED:

Candi Henry
Chief Legal Counsel

The Honorable Paige Brown
President

ATTEST:

Michael Skipper
Executive Director and Secretary

Agenda Item 4b.

Membership Dues Rate

Each February, GNRC produces an estimate of need for general membership and program dues for the upcoming fiscal year. For FY 22, the Finance & Personnel Committee recommended an assessment of 35 cents per capita within each of the 52 municipalities and in the unincorporated areas of GNRC's 13 counties.

GNRC general membership dues account for less than 4% of GNRC's \$20 million budget but are a critical part of securing significant levels of funding from State and federal grant programs that support local social services, infrastructure upgrades, and economic and community development projects.

In addition, communities participating in the Nashville MPO transportation planning program are assessed 28 cents per capita to generate the required matching dollars for federal grants made available by the Federal Highway Administration and Federal Transit Administration.

General membership and program dues are an essential element of the GNRC budget and provide the following benefits to local governments across Middle Tennessee.

- Dues provide required matching dollars to leverage more than \$17 million in grant funds from the TN Dept of Economic and Community Development, TN Dept of Transportation, TN Commission on Aging and Disability, TN Arts Commission, TN Dept of Tourist Development, TN Housing Development Agency, U.S. Economic Development Administration, U.S. Dept of Agriculture, among others.
- Of GNRC's \$20 million budget, more than 50% of the funding is sent directly to local communities in order to 1) support senior

centers and to provide meals, transportation, and in-home services for older adults, 2) fund arts and culture, tourism marketing, and home repairs, and 3) provide technical assistance to municipal and county governments pursuing State and federal grant opportunities.

- Dues help pay for the programming that keeps local governments, TDOT, and transit agencies eligible for more than \$260 million+ per year in federal transportation grants.
- Dues pay for GNRC expenses that are not reimbursable by State and federal grants.

The 4-cent per capita rate increase will allow GNRC to match its and grant programs and sustain its level of service despite rising costs. Dues are payable by members by the end of December 2021.

ACTION: [Adopt Resolution GNRC 2022-02.](#)

RESOLUTION GNRC-2022-02

A RESOLUTION AMENDING THE LOCAL ANNUAL DUES RATE

WHEREAS, the Greater Nashville Regional Council (GNRC) was established in 1965 by the Tennessee General Assembly as a public body politic to serve as the development district for northern Middle Tennessee, and further empowered as a regional council of governments in 1988 to enhance regional planning and coordination in preparation for anticipated growth and development of the region; and

WHEREAS, activities carried out by GNRC through its Annual Work Program ensure local governments remain in compliance with state and federal regulations and maintain eligibility for various grants intended to aid in the delivery of social services, economic and community development projects, and infrastructure improvements; and

WHEREAS, GNRC's annual budget relies on local dues to be collected from its member jurisdictions in order to 1) provide the necessary matching funds for state and federal grants, 2) cover agency costs not reimbursed through grant funding, and 3) ensure adequate investment in the organization's cash reserves, capital fund, and government affairs initiatives; and

WHEREAS, on September 27, 2017, the GNRC adopted the current annual dues rate of 31¢ per capita; and

WHEREAS, for Fiscal Year 2021, member dues generated approximately \$630,000 dollars for GNRC; and

WHEREAS, while member dues account for less than four percent of total budgeted revenue for GNRC, member dues serve as required matching funds for state and federal programs and allowed the GNRC to leverage more than \$20 million in funding during Fiscal Year 2021, providing essential support to deliver services, projects, and improvements to the region; and

WHEREAS, Tennessee Code Annotated § 13-14-111 permits GNRC to adjust the per capita assessment of member dues upon approval of its board; and

WHEREAS, the GNRC Finance and Personnel Committee has determined that it is necessary to adjust the per capita rate to ensure adequate funding is provided by its members to sustain the organization's operations as matching fund requirements and the cost of delivering programs and services increase.

NOW, THEREFORE, BE IT RESOLVED, by the Greater Nashville Regional Council that the local annual dues rate is increased to 35¢ per capita and shall be assessed using the latest population figures of each jurisdiction published by the U.S. Census Bureau on or before July 1 of each year.

ADOPTED, this 22nd day of September 2021, the general welfare of the citizens of this Region requiring it.

APPROVED AS TO FORM AND LEGALITY:

APPROVED:

Candi Henry
Chief Legal Counsel

The Honorable Paige Brown
President

ATTEST:

Michael Skipper
Executive Director and Secretary

Greater Nashville Regional Council
General Membership and MPO Program Dues - FY 2022 Budgeting Estimates

Member	Population Basis		FY 2022 Dues Estimates		
	General Membership	MPO Program*	General Membership	MPO Program	Total Dues**
City of Adams	615	-	\$ 215.25	\$ -	\$ 215.25
City of Ashland City	4,737	-	\$ 1,657.95	\$ -	\$ 1,657.95
City of Belle Meade	2,302	-	\$ 805.70	\$ -	\$ 805.70
City of Berry Hill	1,179	-	\$ 412.65	\$ -	\$ 412.65
City of Brentwood	44,857	44,857	\$ 15,699.95	\$ 12,559.96	\$ 28,259.91
Town of Burns	1,803	-	\$ 631.05	\$ -	\$ 631.05
City of Cedar Hill	361	-	\$ 126.35	\$ -	\$ 126.35
City of Charlotte	1,778	-	\$ 622.30	\$ -	\$ 622.30
City of Clarksville	159,667	-	\$ 55,883.45	\$ -	\$ 55,883.45
City of Columbia	-	40,221	\$ -	\$ 11,261.88	\$ 11,261.88
City of Coopertown	4,594	-	\$ 1,607.90	\$ -	\$ 1,607.90
City of Cross Plains	1,840	-	\$ 644.00	\$ -	\$ 644.00
City of Cumberland City	333	-	\$ 116.55	\$ -	\$ 116.55
City of Dickson	15,819	-	\$ 5,536.65	\$ -	\$ 5,536.65
City of Dover	2,115	-	\$ 740.25	\$ -	\$ 740.25
City of Eagleville	955	-	\$ 334.25	\$ -	\$ 334.25
City of Erin	1,661	-	\$ 581.35	\$ -	\$ 581.35
City of Fairview	9,268	9,268	\$ 3,243.80	\$ 2,595.04	\$ 5,838.84
City of Forest Hills	4,987	-	\$ 1,745.45	\$ -	\$ 1,745.45
City of Franklin	82,442	82,442	\$ 28,854.70	\$ 23,083.76	\$ 51,938.46
City of Gallatin	39,788	39,788	\$ 13,925.80	\$ 11,140.64	\$ 25,066.44
City of Goodlettsville	17,230	17,230	\$ 6,030.50	\$ 4,824.40	\$ 10,854.90
City of Greenbrier	6,967	6,967	\$ 2,438.45	\$ 1,950.76	\$ 4,389.21
City of Hendersonville	59,525	59,525	\$ 20,833.75	\$ 16,667.00	\$ 37,500.75
City of Kingston Springs	2,774	-	\$ 970.90	\$ -	\$ 970.90
City of Lavergne	37,258	37,258	\$ 13,040.30	\$ 10,432.24	\$ 23,472.54
City of Lebanon	35,098	35,098	\$ 12,284.30	\$ 9,827.44	\$ 22,111.74
City of McEwen	1,700	-	\$ 595.00	\$ -	\$ 595.00
City of Millersville	6,591	6,591	\$ 2,306.85	\$ 1,845.48	\$ 4,152.33
City of Mitchellville	182	-	\$ 63.70	\$ -	\$ 63.70
City of Mt. Juliet	36,387	36,387	\$ 12,735.45	\$ 10,188.36	\$ 22,923.81
City of Murfreesboro	143,478	143,478	\$ 50,217.30	\$ 40,173.84	\$ 90,391.14
City of New Johnsonville	2,043	-	\$ 715.05	\$ -	\$ 715.05
City of Nolensville	8,875	8,875	\$ 3,106.25	\$ 2,485.00	\$ 5,591.25
City of Oak Hill	4,631	-	\$ 1,620.85	\$ -	\$ 1,620.85
City of Orlinda	980	-	\$ 343.00	\$ -	\$ 343.00
City of Pegram	2,628	-	\$ 919.80	\$ -	\$ 919.80
City of Pleasant View	4,534	-	\$ 1,586.90	\$ -	\$ 1,586.90
City of Portland	13,272	13,272	\$ 4,645.20	\$ 3,716.16	\$ 8,361.36
City of Ridgetop	2,278	-	\$ 797.30	\$ -	\$ 797.30
City of Slayden	151	-	\$ 52.85	\$ -	\$ 52.85
Town of Smyrna	52,136	52,136	\$ 18,247.60	\$ 14,598.08	\$ 32,845.68

Greater Nashville Regional Council
General Membership and MPO Program Dues - FY 2022 Budgeting Estimates

Member	Population Basis		FY 2022 Dues Estimates		
	General Membership	MPO Program*	General Membership	MPO Program	Total Dues**
City of Spring Hill	41,911	41,911	\$ 14,668.85	\$ 11,735.08	\$ 26,403.93
City of Springfield	17,465	17,465	\$ 6,112.75	\$ 4,890.20	\$ 11,002.95
City of Tennessee Ridge	1,328	-	\$ 464.80	\$ -	\$ 464.80
City of Thompsons Station	5,771	-	\$ 2,019.85	\$ -	\$ 2,019.85
City of Vanleer	364	-	\$ 127.40	\$ -	\$ 127.40
City of Watertown	1,782	-	\$ 623.70	\$ -	\$ 623.70
City of Waverly	4,150	-	\$ 1,452.50	\$ -	\$ 1,452.50
City of Westmoreland	2,997	-	\$ 1,048.95	\$ -	\$ 1,048.95
City of White Bluff	3,602	-	\$ 1,260.70	\$ -	\$ 1,260.70
City of White House	12,230	12,230	\$ 4,280.50	\$ 3,424.40	\$ 7,704.90
Metro Hartsville-Trousdale County	11,284	-	\$ 3,949.40	\$ -	\$ 3,949.40
Metro Nashville-Davidson County	669,947	683,104	\$ 234,481.45	\$ 191,269.12	\$ 425,750.57
Cheatham County	25,994	-	\$ 9,097.90	\$ -	\$ 9,097.90
Dickson County	30,432	-	\$ 10,651.20	\$ -	\$ 10,651.20
Houston County	5,212	-	\$ 1,824.20	\$ -	\$ 1,824.20
Humphreys County	10,689	-	\$ 3,741.15	\$ -	\$ 3,741.15
Maury County	-	46,101	\$ -	\$ 12,908.28	\$ 12,908.28
Montgomery County	49,326	-	\$ 17,264.10	\$ -	\$ 17,264.10
Robertson County	29,397	40,008	\$ 10,288.95	\$ 11,202.24	\$ 21,491.19
Rutherford County	98,458	99,414	\$ 34,460.30	\$ 27,835.92	\$ 62,296.22
Stewart County	11,267	-	\$ 3,943.45	\$ -	\$ 3,943.45
Sumner County	57,882	58,064	\$ 20,258.70	\$ 16,257.92	\$ 36,516.62
Williamson County	55,353	61,124	\$ 19,373.55	\$ 17,114.72	\$ 36,488.27
Wilson County	71,390	73,172	\$ 24,986.50	\$ 20,488.16	\$ 45,474.66
Regional Totals	2,038,050	1,765,986	\$ 713,317.50	\$ 494,476.08	\$ 1,207,793.58

Important Notes

Population figures derived from U.S. Census ACS 1-Year County Estimates (2019).

*County populations for MPO program purposes include all municipalities of 5,000 or less as of 2010 Census.

**Budgeting estimates only. Dues adopted in September; payable by end of December. Total dues not include Mayors Caucus dues or GNRC consultant fees for Local Planning Assistance or Special Projects.

Agenda Item 4c.

Election of Officers

The membership of the Greater Nashville Regional Council is set forth in Tennessee Code Annotated (TCA) 64-7-103 to include each county or metropolitan mayor within the region, each municipal mayor within the region; one person to represent issues related to business and commerce from each of the counties, one person to represent issues of social equity and inclusion from each of the counties, one member from the Tennessee House of Representatives, and one member from the Tennessee State Senate.

TCA 64-7-103 requires the membership to elect a President, Vice President and Treasurer at its annual meeting. It provides that the executive director shall serve as Secretary.

Council Officers serve one-year terms and may be reelected. It is tradition for each officer to serve two consecutive one-year terms before being considered for the next available position in the leadership pipeline. The current officers and years of service are listed below.

- President – Paige Brown, City of Gallatin Mayor (1 year)
- Vice President – Bob Rial, Dickson County Mayor (1 year)
- Treasurer – Joe Pitts, City of Clarksville Mayor (1 year)

ACTION: [Nomination and election of Council President, Vice President, and Treasurer for FY 2022.](#)

Agenda Item 4d.

Certification of the Executive Board

The Bylaws empower the Executive Board (formerly referred to as the “Executive Committee”) to act on behalf of the full 93-member regional council in implementing the approved work program and budget. The Executive Board meets monthly to conduct general business, adopt or endorse plans or programs, and to facilitate ongoing conversation among local, state, and federal leaders.

The Bylaws require that the membership of the Executive Board include the following subset of the full Council body:

- Council President, Vice President, Treasurer, and Secretary;
- A representative of large cities, appointed by the President;
- A representative of small cities, appointed by the President;
- Both members from the Council body who represent the TN General Assembly;
- The minority representative from each of the four counties with the highest proportion of minority populations; and
- A municipal or county representative from each of the 13 GNRC counties, as determined by through deliberation of the Council members from that county.

ACTION: Approval of motion to certify the executive board membership to act on behalf of the full Council body during FY 2022.

Agenda Item 4e.

Amendment to the CARES Act Revolving Loan Fund Program Plan

On October 21, 2020, the GNRC Executive Board approved a formal plan to administer a Revolving Loan Fund (RLF) Program with funding provided by the U.S. Economic Development Administration with appropriations from the CARES Act. The CARES Act RLF program aims to provide support to the regional economy and local businesses experiencing hardships as a result of the COVID-10 pandemic.

GNRC staff is proposing an amendment to the plan in order to help streamline the loan review and approval process. The plan requires approval of the GNRC governing body and the U.S. EDA.

ACTION: [Adopt Resolution GNRC 2022-03.](#)

RESOLUTION GNRC-2022-03

A RESOLUTION AMENDING THE ECONOMIC DEVELOPMENT ADMINISTRATION CARES ACT REVOLVING LOAN FUND PLAN

WHEREAS, the Greater Nashville Regional Council (GNRC) was established in 1965 by the Tennessee General Assembly as a public body politic to serve as the development district for northern Middle Tennessee and further empowered as a regional council of governments in 1988 to enhance regional planning and coordination in preparation for anticipated growth and development of the region; and

WHEREAS, on March 27, 2020, Congress enacted the Coronavirus Aid, Relief, and Economic Security (CARES) Act, which appropriated \$1.5 billion in supplemental funds to the U.S. Department of Commerce Economic Development Administration (EDA) to prevent, prepare for, and respond to the COVID-19 outbreak and associated pandemic and for responding to the economic injury resulting from the coronavirus; and

WHEREAS, because of the unusual and compelling urgency of the economic dislocations caused by the COVID-10 pandemic, EDA determined that it is in the public interest to make a portion of its supplemental CARES Act funding available to existing Revolving Loan Fund (RLF) grantees in good standing; and

WHEREAS, GNRC is an RLF grantee; and

WHEREAS, EDA made an award of CARES Act funding to GNRC in its capacity as an RLF grantee effective July 24, 2020; and

WHEREAS, on October 21, 2020, the GNRC adopted a CARES Act RLF Plan that includes a Revolving Loan Fund Strategy and Operational Procedures in accordance with EDA's RLF Standard Terms and Conditions and Specific Award Conditions of the U.S. Department of Commerce EDA for the CARES Act Award; and

WHEREAS, EDA has provided additional guidance and instruction with respect to allowable uses of the Award; and

WHEREAS, on September 20, 2021, EDA provided conditional approval for proposed modifications to the CARES Act RLF Plan to allow GNRC to make credit more quickly and easily available to borrowers impacted by the pandemic; and

WHEREAS, EDA's conditional approval was contingent upon GNRC's final approval of the modifications; and

WHEREAS, the Mid-Cumberland Area Development Corporation (MADC) contracts with GNRC to review and provide guidance with respect to GNRC's Revolving Loan Funds; and

WHEREAS, the MADDC recommended approval of the modifications to GNRC's CARES Act RLF Plan by resolution adopted September 16, 2021.

NOW, THEREFORE, BE IT RESOLVED, that the GNRC governing body amends the CARES Act Revolving Loan Fund Plan to:

- Increase the maximum loan amount from \$250,000 to \$500,000;
- Eliminate the requirement that a business had to exist a full 12 months before the COVID-19 outbreak;
- Eliminate the requirement for certain historical documentation;
- Eliminate the requirement that a business could not change ownership; and
- Create a GNRC Loan Review Committee to review loan requests up to \$100,000 that may be approved by the GNRC President.

IT IS FURTHER RESOLVED that Amendment 1 to the CARES Act Revolving Loan Fund Plan is adopted in its entirety, effective September 22, 2021.

ADOPTED, this 22nd day of September 2021, the general welfare of the citizens of this Region requiring it.

APPROVED AS TO FORM AND LEGALITY:

APPROVED:

Candi Henry
Chief Legal Counsel

The Honorable Paige Brown
President

ATTEST:

Michael Skipper
Executive Director and Secretary