



GREATER
NASHVILLE
REGIONAL
COUNCIL

RFPs 2022-03 thru 10

Answers to Questions Submitted by Prospective Offerors

Last Updated: 10:15, April 19, 2022

1. I am an existing provider in GNRC's Aging and Disability Services network, do I have to complete an application?

Answer. Yes, we are being required by state/federal policies to rebid all of our contracted services. This will likely happen every four years.

2. Where can I find the application form(s) for the services I would like to provide?

Answer. An application form is included in each Request for Proposals (RFP) document posted online at www.gnrc.org/procurement. There is a separate RFP for each type of service. Please note that each RFP requires the submission of more than just a completed application.

3. To whom should the cover letter/letter of interest be addressed?

Answer. The letter can be addressed either to Michael Skipper, Executive Director; or to Sara Fowler, Director of Aging and Disability Services.

4. Are the RFP documents editable/fillable?

Answer. Attachment forms, such as the Application and Scope of Services, are fillable. There is no required formatting for the other requested information except that the proposals are typed. Please note that some prompts on the fillable attachments request a typed explanation to be attached to the submission.

5. What is the contracting period that will result from these RFPs?

Answer. This process is for four-year contracts (July 1, 2022 – June 30, 2026).

6. (RFP 2022-03-Senior Centers) Should the approximate number of individuals to be served on A. Status Plan/Targeting on Attachment B (Scope of Services) be a total of four years or only one?

Answer. The number of individuals 60+ to be served should be an approximate yearly average.

7. Do I need to provide any information on the attached Contract?

Answer. No. The draft contracts are provided as a sample at this stage in the process. Please review this document carefully, but offerors do not need to input any text on the contract attachment.

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8. I am an existing provider in GNRC's Aging and Disability Services network and have noticed additional insurance coverage information. Is this different than past requirements?

Answer. Yes, for most services the required insurance coverage is different than it was the last contracting period. These are the current insurance requirements, but these may change with the new contracts based on the requirements GNRC receives for State and Federal funding.

9. What information needs to be provided in a proposal?

Answer. Section 3.3, Proposal Contents, of every RFP outlines the submission requirements.

10. How should I submit the electronic copy of a completed proposal?

Answer. Electronic copies can be submitted by email to rfp@gnrc.org or can be included on a cd or a USB flash drive with the physical copy.

Have Additional Questions? All inquiries should be directed in writing to rfp@gnrc.org by the end of the day on April 22, 2022. Answers will be provided in writing and made available to all potential Offerors. All questions and answers compiled through the deadline will be posted online at GNRC.org/Procurement as an addendum to the solicitation. Any correspondence related to the RFP should refer to the appropriate RFP number, page, and paragraph number.

RFP documents are available online at <https://www.gnrc.org/procurement>